

Instructions for using the COED Data Dashboards

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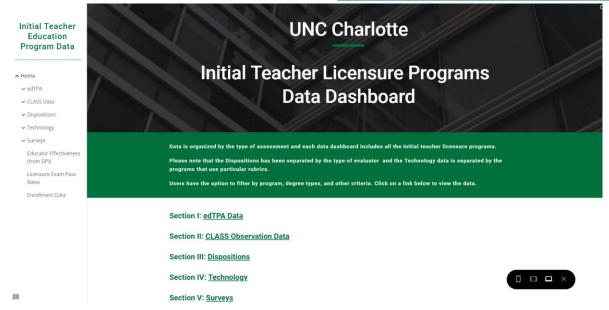
Please read this information before using the dashboards:

- The COED data dashboards are provided for program improvement purposes only. Any COED dashboard data used for research purposes must be approved by the Institutional Review Board (IRB).
- There are two (2) COED Data Dashboards:
 - The Initial Teacher Licensure Programs Data Dashboard -- this dashboard includes data for 1) undergraduate teaching programs; and 2) graduate certificate in teaching programs. Note: the Urban Youth Minor, the TESL Minor, and the READ Minor data are not included.
 - The Graduate Programs Data Dashboard -- this dashboard includes data for 1) all graduate certificate programs <u>except</u> those in teaching; 2) Masters programs; and 3) Doctoral programs.
- Data included on the dashboard are comprised of Student Learning Outcome (SLO) data sources and external data required review by external mandate or accreditation purposes. We have not included all available COED data.
- If there is a specific data set or comparison you wish to use that is not available on the dashboard, please follow the directions included on page 10.

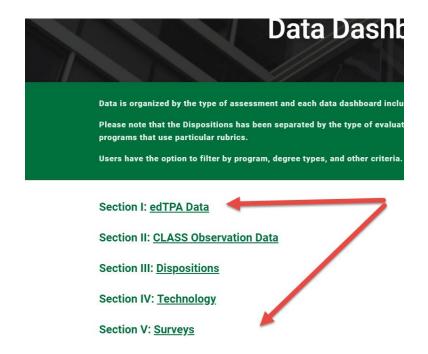
Accessing the COED Dashboards

NOTE: Access to the Dashboards is restricted to current full-time faculty only. To request access, submit a request to the COED Office of Assessment at coedassessment@uncc.edu.

Step 1: Log into the Google Site with your Niner Net credentials using the link provided (link is available from COED Assessment website: http://edassessment.charlotte.edu).



Step 2: Click on the section of data you would like to view.



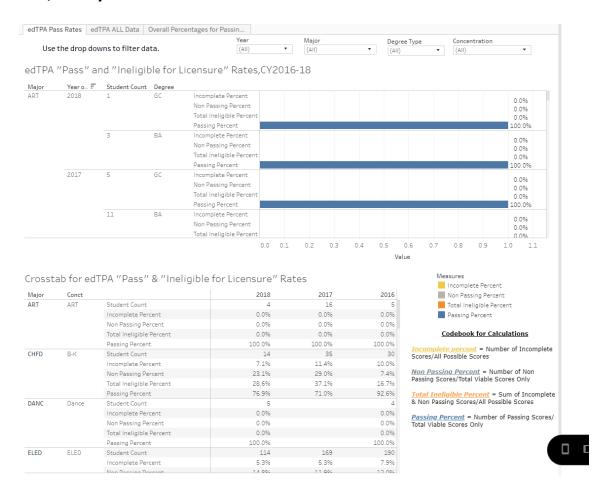
Step 3: You will see an explanation about the data you selected and links to access the dashboards.



edTPA Data (by Program)

edTPA Data (by Demographics)

Step 4: Once you click on the link, you will see the dashboard. Depending on the size of the dashboard, it may take a moment to load.



Using the Dashboard Filters

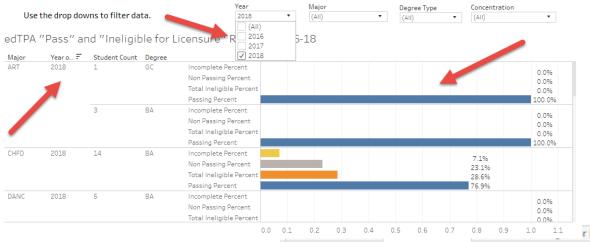
Step 5: Each dashboard looks different depending on the type of data provided, but the setup and layout is the same. There will be tabs to show data for various items. You can toggle between the tabs.



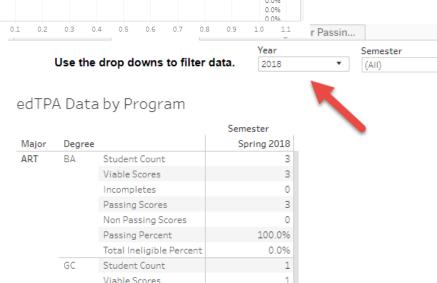
Step 6: Dropdowns are provided to filter the data. These will disaggregate all the tabs according to which filters are selected.

	Year		Major		Degree Type		Concentration	
Use the drop downs to filter data.	(AII)	•	(AII)	•	(AII)	-	(AII)	•

Example: Data is filtered to show only 2018 data. Each item in the dashboard will display any data associated with 2018.

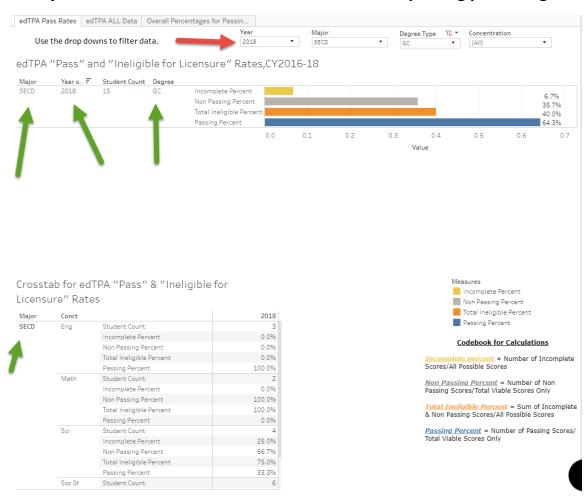


And each tab will also change to only 2018 data.

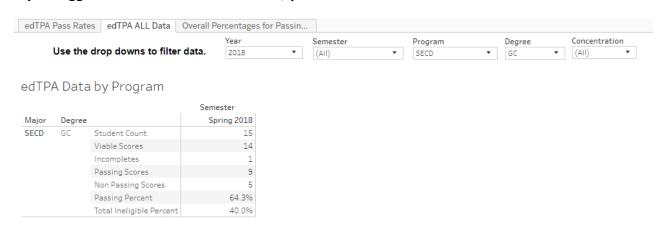


Step 7: Multiple Filters can be used at the same time.

Example: I want to filter data to see only 2018, Secondary Ed, and Graduate Certificate students. Click to change the Year, Major and Degree Type. I can see that there were 15 Secondary Graduate Certificate students in 2018 with a passing percentage of 64.3%.

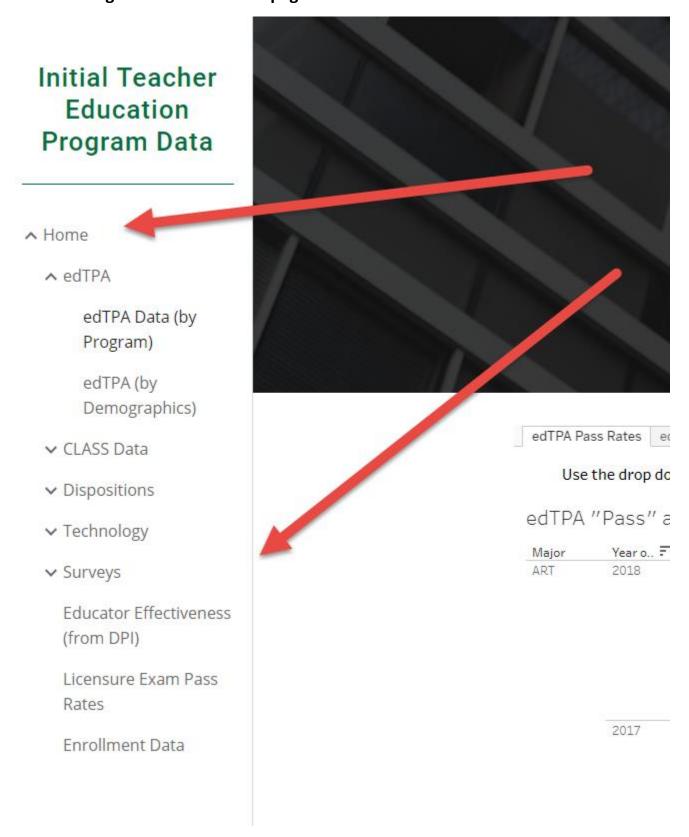


If you toggle to the "edTPA All Data" tab, you can see the filters remain.



NOTE: The Concentration Filter is only available in certain dashboards so not all will have this filter option.

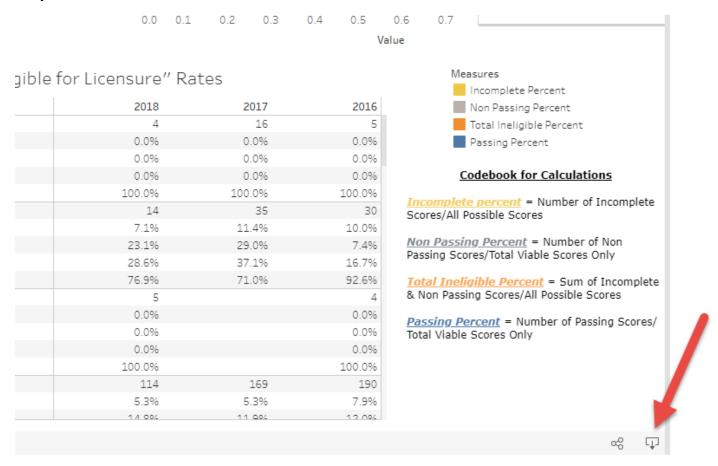
Step 8: On the left side, there is a menu. You can click on another dashboard you would like to review or go back to the Home page.



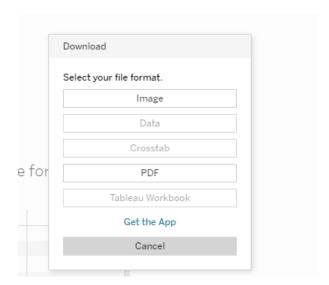
Saving your Data as PDF files

*Note: you cannot export your data as an excel file. Only PDF files are currently available.

Step 1: Scroll down to the bottom of the dashboard. Click on the "download" button.

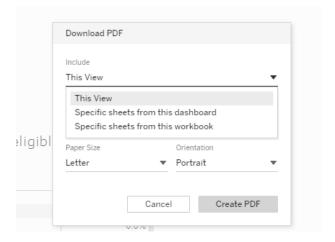


Step 2: A pop up will appear. Click on PDF.

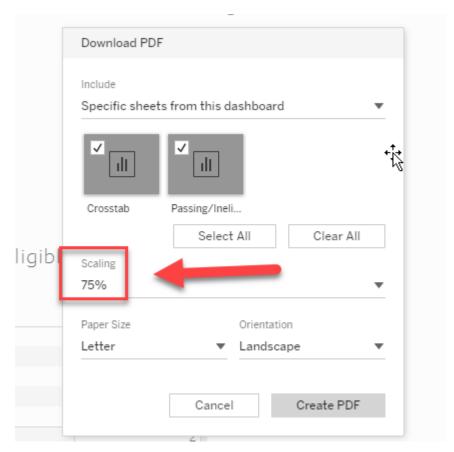


Step 3: Click on This View and you will options for the PDF Download.

*Best Option: Select "Specific Sheets from this dashboard." This allows you to acquire the actual worksheets for the data.

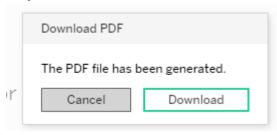


Step 4: Select the sheets that you want to save along with scaling, paper size, and orientation. NOTE: The 75% scaling always works best.



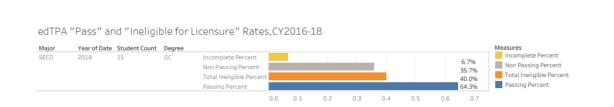
Step 5: Click on Create PDF.

Step 6: Click on Download.



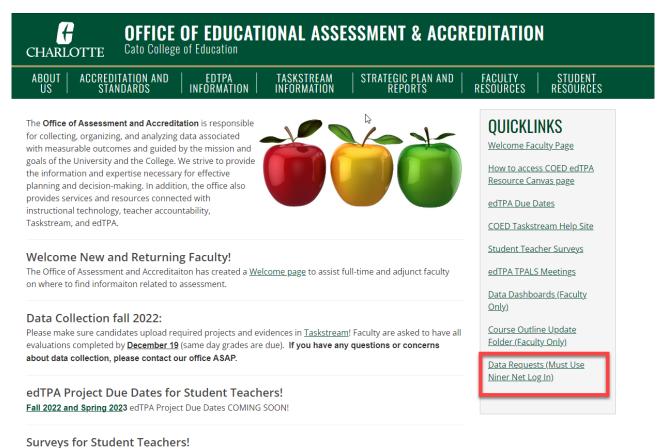
Step 7: The PDF will separate each worksheet into one page and provide only the data you filtered.

Crosstab for edTPA "Pass" & "Ineligible for Licensure" Rates 2018 SECD Student Count Incomplete Percent Non Passing Percent 0.0% 0.0% Total Ineligible Percent 100.0% Passing Percent Student Count 0.0% Non Passing Percent 100.0% Total Ineligible Percent 100.0% 0.0% Passing Percent Incomplete Percent 25.0% Non Passing Percent 66.7% Total Ineligible Percent 75.0% Passing Percent 33.3% 0.0% Incomplete Percent Non Passing Percent Total Ineligible Percent 16.7% Passing Percent



Requesting Data Not Currently Available on the Dashboard

The dashboard presents a snapshot of some of the available COED data. Not all COED data are available on the dashboard. If you wish to request additional data or data comparisons not currently posted OR YOU NEED DIFFERENT DATA FOR RESEARCH PURPOSES, please submit a request from the Quicklinks menu on the home page of the COED Assessment site (http://edassessment.charlotte.edu). Niner Net login is required.



Suggestions for Data/Comparisons To Be Added to the COED Data Dashboard

Student Teacher Surveys are accessible at this link below. You must login with your Niner Net Credentials to view

the document. This link is only for current student teachers completing the full-time internship.

The COED Office of Assessment seeks to respond to faculty feedback when possible. If you have a suggestion related to how we can improve the dashboard (e.g., data comparison suggestions, correction of minor errors, etc.) please send an email to coedassessment@uncc.edu. We will review your request and respond to you within 10 business days.